

**Memo no. Ch- 209 /IT-P23/Vol-IV****Dated 17/09/2019**

To

1. All CEs/CTO/SEs/CS/XENs/SDOs/OP/JE-Incharge in DHBVN,
- 2.CFO/ CAO/FAs/Chief Auditor/Sr AOs/AOs/Audit Team Members in DHBVN.

**Subject: - Providing communication facility to various Officers/Officials/Establishments in various offices under DHBVN – Entitlement thereof.**

- Ref-**
1. This office letter memo no Ch-608/IT/Mobiles-II Dt: 20.02.20008 issued w.r.t norms for mobiles.
  2. Work Order No 02/2016-17 Dt: 16/09/2016 earlier issued to M/s Vodafone with its validity upto 15<sup>th</sup> Sept'19.
  3. This office letter memo no. Ch-205/IT-P-23/Vol-IV dated 17.09.2019 vide which empanelment of M/s Vodafone Idea Limited for providing the Mobile Communication & Data Service facilities in DHBVN has been issued.
  4. This office letter memo no. Ch-206/IT-P-23/Vol-IV dated 17.09.2019 vide which empanelment of M/s Bharti Airtel Limited for providing the Mobile Communication & Data Service facilities in DHBVN has been issued.
  5. This office letter memo no. Ch-207/IT-P-23/Vol-IV dated 17.09.2019 vide which empanelment of M/s Reliance Jio Infocomm Limited for providing the Mobile Communication & Data Service facilities in DHBVN has been issued.
  6. This office letter memo no. Ch-208/IT-P-23/Vol-IV dated 17.09.2019 vide which empanelment of M/s BSNL for providing the Mobile Communication & Data Service facilities in DHBVN has been issued.

Under Company Owned Company Paid (COCP) Policy of DHBVN, M/s Vodafone was engaged by DHBVN (As per the Work Order referred at Sr No 2 above) to provide Mobile Communication Service along with Data facility to its designated Officers/Officials/Establishments in various offices under DHBVN.

In order to ensure continuity of the Mobile Communication Facility for managing the distribution & retail supply business activities in an effective manner, the following has been considered and approved by the WTDs of Nigam:

1. For the postpaid Mobile Communication Service along with Data facility under Company Owned Company Paid (COCP) Policy of DHBVN, the empanelment of following Mobile Service Providers under Category – I,II & III shall be effective w.e.f 16<sup>th</sup> Sept'19 till 15<sup>th</sup> Sept'20:

Monthly Rental	Vodafone	BSNL	Airtel	Jio	Vodafone	BSNL	Airtel	Jio
	Rs. 149				Rs. 199			Rs.175
	Category-I				Category-II			
<b>Outgoing calls</b>								
Local	FREE							
STD								
Roaming Calls								
Incoming								
Outgoing								
<b>SMS</b>								
Local	100 SMS	50 daily	100 SMS Free / Per Day	300	100 SMS	100 SMS Free / Per Day	100 SMS Free / Per Day	Unlimited
STD								
Roaming SMS								
International	Rs 5/SMS				Rs 5/SMS			
Data Pack 4G/3G/2G	20 GB Free	10 GB Free	20 GB Free	10 GB Free	30 GB Free	20 GB Free	25 GB Free	20 GB Free
Rollover Limit	50 GB	10 GB	NA	NA	200 GB	20 GB	50 GB	NA
Streaming Services	Vodafone Play	NA	NA	NA	Vodafone Play	NA	NA	NA

Monthly Rental	Vodafone	BSNL	Airtel	Jio
	Rs. 299	Rs.250	Rs.225	Rs. 249
	Category-III			
<b>Outgoing calls</b>				
Local	FREE			
STD				
Roaming Calls				
Incoming				
Outgoing				
<b>SMS</b>				
Local	100 SMS	150 free daily	100 SMS Free / Per Day	Unlimited
STD				
Roaming SMS				
International	Rs 5/SMS			
Data Pack 4G/3G/2G	75 GB Free	40 GB Free	30 GB Free	40 GB free
Rollover Limit	200 GB	40 GB	200 GB	NA
Streaming Services	Vodafone Play	NA	NA	NA

**Note:** With regards to the above empanelment of Mobile Service Providers, a separate communication has been issued with detailed terms of engagement (Ref Sr No 3 to 6 above).

2. With the above empanelment, there will be much more resilient system and the users in DHBVN will be further enriched with choice of multiple telecom operators for better communication reliability in this era of number portability.
3. Following shall be the entitlement of the Officers/Officials/Establishments in various offices under DHBVN for availing the mobile facility under Company Owned Company Paid (COCP) policy: -
  - 3.1 Coverage under the Policy:
    - I. All Whole Time Directors including MD/CMD.
    - II. All AEs and AEEs/XENs/SEs/CEs/CTO in the Head Office and Field Offices.
    - III. All HoDs other than those covered in 2 above viz. Chief Auditor / F.A.- HQr / Company Secretary / FA/MM / CAO.
    - IV. All Non Technical Officers (including SPS/PS/Supdt./AO/ALO/LO/Sports Officer/Sr. AOs/Sr. LO/MO/ Sr. MO / Manager-PR/Manager –IR/Sr. PS/Under Secys/Admn. Officers)
    - V. In case of operation Filed offices, all J.E.s and FM/AFMs (having independent charges) and one official / office such as LM/ALM/AFM/Complaint center attached to such J.E.s /FMs/AFMs as may be suggested by the concerned S.E. for handling jobs of emergent nature.
    - VI. In case of other Field offices viz construction /M&P/Vigilance/Energy Audit Stores (including workshops)/ R-APDRP to all J.E.s deputed for field jobs
    - VII. All drivers attached to T&M office in Head Office and with S.E.s/C.E.s in field office along with J.E. transport.
    - VIII. Billing section at CBO level plus and IT/R-APDRP section for proper coordination and One No. for Theft Report Cell.
    - IX. Bank visitor of O/o F.A. HQr, J.E. – Estate office, J.E.-Maintenance, UDC (Vidyut Sadan Care Taker) and PA to MD/CMD.
    - X. All 33KV Sub- Station for PRM Monitoring, ABT and Control Room.
    - XI. All P.A.s attached to HoDs.
    - XII. Any Other Office / Person as may be approved by the MD.CMD from time to time.

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### 3.2 Entitlement under the Policy:

Sr. No.	Designations	Bill Amount limits per month (Excluding services tax)	Entitlement for Plan (s) and choice of mobile service operators
1	CMD/MD/Directors	No Limit	As per Choice
2.	CS/SEs/HoDs/CEs	400	As per Category-III
3	XENs/AEs/AEEs/Sr. AO	300	As per Category-II
4	Sr. PS/PA to MD and Directors/ Admin Officers under Secys/ PS/Supdt/ Account Officers/ Medical Officer/Sr. MO/Asstt Law Officer/Law Officer/Sr. LO/Sports Officer/PAs/JEs/JE-I/FM/AFM/LM/ALMs/Complaint Centres/Billing Section/IT-R-APDRP Cell/Theft Report Cell/Bank Visitor/Care Taker/ Bijli Suvidha Kendra/Help Desk/Store Keeper/Drivers	200	As per Category-I

4. Concerned officer In-charge of the office shall maintain complete record of Mobile Connections being used in their area of jurisdiction and shall be authorized to get all the existing mobile numbers/connections (Under COCP) of their respective areas changed/activated, within one month of its approval, through the above empaneled Mobile Service provider (As per their choice and network availability experience in their respective area for a reliable communications) in line with the individual's entitlement under Company Owned Company Paid (COCP) policy.
5. In the event of any service/connectivity issue encountered with the Mobile Service provider at any stage, concerned officer In-charge/Individual User shall be authorized to exercise the option of mobile no. portability to change the operator from the empaneled Mobile Service Provider as per their needs & entitlement.
6. Any employee of Nigam, seeking additional connection(s) in his /her individual name as per the offered plans by various Mobile Service provider to Nigam, shall also be authorized to do so under Individual Owned Individual Paid (IOIP) scheme. In this case DHBVN shall not own any responsibility for the same.
7. For any additional requirement of Mobile connection emerged out in future in field, the same shall be examined and assessed by the HoD's. After ascertaining such requirement within the ambit of the entitlement, a final approval shall be solicited by the concerned HoD's from CMD/MD, DHBVN before proceeding with the same.

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8. The empanelment of above Mobile Service Providers under Category – I,II & III shall be Valid for one year (w.e.f 16th Sept'19) or any such continued period to be reviewed on yearly basis based on the performance & market trends.

9. This will supersede all the earlier communications in this regard.

This is for information of the matter and further necessary action, please.

DA Letters referred at sr. no. 3 to 6

*DW*  
*17/9/19*  
**Superintending Engineer/IT  
For Chief Technology Officer  
DHBVN, Hisar**

C.C.to:-

1. SPS to CMD, DHBVN, Hisar for kind information of the CMD, please.
2. SPS to Director/Projects, DHBVN, Hisar for kind information of the Director, please.
3. SPS to Director/Operations, DHBVN, Hisar for kind information of the Director, please.
4. CTO, DHBVN & UHBVN for kind information, please.