

DAKSHIN HARYANA BIJLI VITRAN NIGAM

Instruction No. 7/MON/2006

From

The Xen/Monitoring,
DHBVN, Hisar

To

All CEs (OP)/S.E./(OP)/XENs (OP)/SDOs(OP)
JEs-I Incharge in DHBVN.

Memo No:20/MON-260

Dated: 13.10.2006

Subject: Minimum Daily Activities of SDO.

It has been observed that abnormal high defaulting amount is standing against permanent disconnected consumers & connected consumers. This amount reflect large gap in the revenue realization/RIB, which have been viewed very seriously by the management. Therefore in order to minimize the defaulting amount and also to enhance the revenue realization/RIB. It has been decided by the management to fix the daily target (each working day) for SDO OP. as under.

- a) To recover the defaulting amount from 2 no. permanent disconnected consumers (defaulter should be having amount more than Rs. 2000/- and two recoveries have to be made every working day; if there are no consumers above Rs. 2000/- then the other consumers be also dealt with).
- b) To recover dues from 2 no. connected defaulting consumers (more than 2 billing cycle defaulters; if there are no defaulter of >2 cycles, then defaulters of 1 cycle be also dealt with) or to disconnect them (defaulter means above Rs. 2000/- to begin with; later target the others)
- c) Checking the load of 2 no. tubewell connections every working day and sending result/advice to billing agency..

The SE's(OP) circle shall direct all SDO's(OP) under their jurisdiction to comply with the above instructions meticulously with immediate effect, failing which disciplinary action will be taken against them. The SE (OP) will furnish the consolidated weekly progress report of their circle on the following performan on every Monday positively for the information of management.

Sr. No .	Name of S/Divn.	Name of Officer	Date of Checking	No. of permanent disconnected consumers		No. of Connected consumers		Tubewell connections	
				No./ Category	Amount recovered	No./ Category	Amount recovered	Sanct- ioned load	Load found

This issues with the approval of MD, DHBVN, Hisar.

Xen/Monitoring,
DHBVN, Hisar