

## Minutes of Meeting

(57)

<b>Subject:</b>	<b>Minutes of Progress review meeting held under the Chairmanship of Director/ Projects, DHBVN, Hisar on 14-09-2017 at DHBVN Conference Hall, Vidyut Sadan with Turnkey Contractors, PMA and DHBVN Officers for implementation of DDUGJY Scheme in DHBVN.</b>
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<b>Date of Meeting: 14<sup>th</sup> September, 2017.</b>	<b>Location of Meeting: Conference Room, Vidyut Sadan, DHBVN, Hisar.</b>
<b>Members Present: As per Annexure-A</b>	

At the outset of meeting, Director /Projects, DHBVN Hisar welcomed all the participants. The Chairman emphasized that the DDUGJY scheme is flagship schemes of Govt. of India and the time is essence of the scheme and important for DHBVN as electrification work in rural and urban areas is included in this scheme. It was also conveyed that as letters of award (LOAs) have been issued to the turnkey contractors for most of the DDUGJY works and thus it was required to review the already awarded projects thus present meeting was called.

### 1. Implementation of DDUGJY Projects:-

Various points related to the project implementation were discussed in detail and the followings aspects were deliberated, decided and agreed in the meeting:-

- 1.1 The Director/Projects informed that in the DDUGJY schemes the grants are to be received by DHBVN to the tune of 60% and thus the priority during carrying out the foot survey be given to the DDUGJY scheme instead of works covered under MGJG (Mahara Gaon Jagmag Gaon) scheme.
- 1.2 The Director/Operation emphasized that, the foot survey must be conducted on top priority, because project implementation directly depend on actual foot survey and after due deliberation, it was decided that the foot survey be completed in three Annexures, Annexure-1 shall cover the scope viz-a-viz DPR, Annexure-2 shall cover the scope increased in the villages/ block mentioned in the DPR and Annexure-3 shall cover the extra scope required as per actual foot survey.
- 1.3 The Director/Projects also emphasized that the implementation of said schemes is to be done in true letter and spirit by all the stakeholders i.e. DHBVN, Project Monitoring Agency (PMA) and Turnkey Contractors jointly. He further conveyed the importance of proper Quality checks in the scheme to be carried out during execution of projects.
- 1.4 The Director/Projects directed to use the videography during Quality and Quantity checking while implementation of the project. The proper record of videography in the

form of CD / DVD strictly be maintained at the level of PMA, Turnkey contractor along with every inspection report.

- 1.5 The turnkey contractors were directed to communicate their issues / grievances, if any, at an early stage in writing to DHBVN for timely resolution of the same.
- 1.4 It was agreed that the village wise list of BPL beneficiary, where electric connections are to be released under the DDUGJY scheme will be provided by the Nodal officer of the project to the Turnkey Contractors centrally without any future delay.
- 1.5 The list for replacement of defective and electro-mechanical meters will also be provided by the Nodal officer of the project to the Turnkey Contractors centrally within a week time period.
- 1.6 The Chief Engineer/PD&C instructed the turnkey contractors to provide the below mentioned deliverables at the earliest:-
  - a. PERT Chart for each project be submitted immediately.
  - b. Manpower Deployment Plan against each project to be submitted before start of work and the same has to be adhered upto the completion of work.
  - c. Monthly Progress Report (MPR) is to be submitted by the 10th of every month having details with all completed work, ongoing and scheduled activities for next month.
  - d. The details of approved/ empanelled vendor from where materials are to be procured be submitted at the earliest and if any empanelment is to be done, then the required documents of the vendor be submitted for empanelment to PD&C wing.
  - e. GTP / Drawings and Manufacturing Quality Plan (MQP) and Manufacturer's Authorization form (duly notarized and registered) of approved / empanelled vendor are to be submitted for approval before raising any inspection call.
- 1.7 The Chief Engineer/PD&C intimated that the inauguration of the Signboards in SAGY village be got carried out as per the REC instructions already conveyed in the presence of local MP/MLA and DDUGJY scheme be informed to the villagers for wide publication of the schemes and to complete the target of 100% electrification of rural HHs, the special camp be organized by the SDO/Operations regarding awareness of the DDUGJY scheme. The activity of installation of signboards be completed in all the villages where works are to be done as per the SBD provisions.
- 1.8 The Chief Engineer/PD&C directed that the involvement of SDO and XEN is must, because the infrastructure to be added under DDUGJY / IPDS scheme must be as per actual requirement of site and after installation, if any infra is found idle i.e. without use, then responsibility from top to bottom will be fixed. It was conveyed that

the involvement of SDO/Operation concerned must be 100% i.e. 100% checking / verification of material taken in foot survey.

The project wise / firm wise review of Projects is as under:-

## **2. Deen Dayal Upadhayay Gramin Jyoti Yojna (DDUGJY)**

### **2.1 M/s Ridhi Sidhi Electrical Engg. & Const. Co., Sirsa**

#### **TED-241 (DDUGJY Sirsa) & TED-242 (DDUGJY Fatehabad):-**

- The work was allotted to the firm, M/s Ridhi Sidhi Elect. Engg. & Const. Co., Sirsa vide LOA dated 31.03.2017 for Fatehabad District and vide LOA dated 02.03.17 for Sirsa district. The firm has intimated that the foot survey is under progress and they will prepare the 100% SLDs within 3 days against the awarded projects and submit the complete foot survey upto 20.09.2017. The firm also raised the issue of intermingling of work of DDUGJY and MGJG in some villages in Fatehabad project.
- The Director/Project showed his displeasure about the progress of the firm and directed to the nodal officer to resolve the issue of overlapping of scope of work of DDUGJY and MGJG within one week and directed for proper demarcation of these works in Fatehabad district project.
- The Director/Project directed the firm's representative to start the erection work immediately against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority.
- XEN/OP Division, Fatehabad intimated that the representatives of firm and PMA are conducting the foot survey without intimating the concerned JE and SDO. On the same, Director/Projects directed the turnkey contractor that before starting any turnkey work, the concerned JE, SDO, XEN and SE be taken in confidence so that proper coordination is ensured.
- The firm raised the issue of deposition of ACD charges for releasing the BPL connection. The Director/Projects informed that the earlier decision of WTDs regarding acceptance of ACD from the BPL beneficiary for releasing the electrical connection be adhered and the P&D wing shall again circulate the copy of the same to all the nodal officers.
- The firm raised the issue of deposition of charging of meter testing fee in the M&T lab. The Director/Projects directed to submit the representation in this regard to the P&D and directed the P&D wing to take necessary action.
- The nodal officer of Sirsa project raised the issue whether the work in 10 no. villages (other than the DPR's scope) be taken in hand under DDUGJY. The Director/Project directed that the nodal officer to submit the proposal immediately to the P&D wing for taking up the issue with the REC.
- The Director/ Projects further directed the firm to submit the complete foot survey before 29.09.2017 and accordingly, the firm agreed for the same.
- Against Fatehabad district project, the firm raised the issue of including the colonies in outside the periphery of village i.e. plots given to BPL families under Mahatma Gandhi Gramin Basti Yojna (MGGBJ). On the same, Director/Projects

decided to include the same in the scope of DDUGJY work and directed the SE/Op. to do the needful, but also ensure that the habitation in those bastis have been completed.

## **2.2 M/s Agarwal Traders, Behal, Bhiwani**

### **TED-240 (DDUGJY Jind):**

- The work was allotted to the firm, M/s Agarwal Traders, Behal, Bhiwani vide LOA dated 31.03.2017 for Jind District.
- The firm raised the issue of installation of Signboard in every village as the signboards are not the line items, thus there will be cost impact if Signboards are installed in every village. The Director/Projects directed to take it as extra item in the foot survey and the payment against the same shall be paid extra by the Nigam and as such the cost to be paid against Signboards be finalized in consultation with PMA.
- The Director/Project directed the firm's representative to start the erection work immediately against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority.
- The firm intimated that foot survey of 16 no. Augmentation of feeders out of 52 no. feeders and 24 no. new feeders out of 45 no. feeders have been completed.
- The firm further intimated that till date 32 no. SLDs have been prepared out of 96 no. SLD. The firm intimated that the delay in foot survey is due to the GPS mapping.
- The Director/Projects showed his displeasure to contractor for not adhering the guidelines of the contract and also not adhering to the commitments made by them during last review meeting 14.08.2017.
- The Director/ Projects further directed the firm to submit the complete foot survey along with SLDs before 25.09.2017 and the firm agreed for the same.
- The Director/Projects further directed the nodal officer to submit the foot survey of additional work to be done under DDUGJY scheme. SE/Op. assured that the details be given to firm immediately & the foot survey of the same shall be completed by the firm within 15 days after supplying the details.

### **TED-244 (DDUGJY Bhiwani):**

- The work was allotted to the firm, M/s Agarwal Traders, Behal, Bhiwani vide LOA dated 02.03.17 for Bhiwani district.
- Nodal officer of the project desired to include the scope of SAGY village Ghuskani, which was not in the DPR, but the village has been declared as SAGY village. However, the cost of SAGY village shall be within the total DPR cost of Project. Director/Projects directed the nodal officer to take up the matter with REC through P&D wing of Nigam.
- The Director/Project directed to the firm's representative to start the erection work immediately against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority.
- The firm intimated that the block wise signboards have been installed and foot survey is under progress and shall be completed very soon.
- The firm intimated that the foot survey of 14 no. feeders has been completed and complete foot survey along with SLD will be completed before 30.09.2017.

- The Director/ Projects further directed the firm to submit the complete foot survey along with SLDs before 29.09.2017, and accordingly, the firm agreed for the same.
- The Director/Projects further directed nodal officer to submit the foot survey of additional work to be done under DDUGJY scheme.

### 2.3 M/s Duhan Elect. Works, Hisar

#### TED-243 (DDUGJY Hisar):-

- The work was allotted to the firm, M/s Duhan Elect. Works, Hisar vide LOA dated 31.01.2017 for Hisar District.
- The firm intimated that the work of installation of signboards has been completed and one signboard per block has been installed. But, the PMA intimated that the replacement of the signboards at certain locations has to be done by the firm by the firm. The firm intimated that the same have been replaced. Director/Projects directed to the PMA to verify the same and submit report to the P&D wing. Also the sign boards have to be installed in every village as per SBD.
- The Director/Project directed the firm's representative to start the erection work immediately against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority.
- The firm raised the issue of reduction of the total no. of BPL connections in the project. On the same, Director/Projects directed the SE/Op. to modify the total scope of work by increasing the scope in other heads of DPR in the form of Annexure-2 or Annexure-3 of foot survey.
- The firm intimated that the joint foot survey has been completed except preparation of some SLDs. The Director/Projects also directed the firm to expedite the completion of the foot survey with GPS coordinates inline with the supplementary DPR before 30.09.2017.
- The Director/Projects further directed the nodal officer that additional work as per project guidelines be submitted within 15 days of completion of foot survey to the office of P&D wing.

### 2. Proposed 33 kV Sub-stations under DDUGJY :-

It was conveyed by CE/PD&C that all the 11 kV works under DDUGJY scheme has been awarded to various turnkey contractors and as such it is necessity of time to award the work of 33 kV sub-stations proposed under DDUGJY immediately. The status of each proposed 33 kV Sub-stations were discussed and following was decided:-

Name of Proposed 33 kV Sub-Station	Current Status	Decisions
Kushalpura (1X10 MVA)	The land is not available in Kushalpura, therefore 'OP' wing has finalized the alternative site at Damkora village, but formal proposal is still awaited from SE/OP, DHBVN Bhiwani.	Director/Projects directed the XEN/Civil to send the Civil Estimates to P&D wing before 15.09.2017 and SE/OP shall submit the proposal of 33 kV Substation, Village Damkora upto

		30.09.17.
Dhani Dariyapur (1X10 MVA)	The proposed land not found suitable as water facility not available, alternative site still not proposed by OP' wing.	XEN/Civil submitted the that Miran 33 kV old site is suitable, but OP wing & Const. wing denied and intimated that Dariyapur village is better feasible than Miran due to ROW problem. Director/Projects directed the XEN/Civil to send the land feasibility report and Civil Estimates of Dhani Dariyapur to P&D wing before 22.09.2017.
Noonsar (1X10 MVA)	Suitability report received from the Civil Wing.	NIT has been prepared and tender shall be floated shortly.
Surpur (1X10 MVA)	Suitability report received from the Civil Wing.	XEN/Civil intimated that due to triangular shape of land, the estimate shall be finalized after cutting the crops in the land. Director/Projects directed the XEN/Civil to send Civil Estimates to P&D wing before 30.09.2017.

### 3. General Instruction for the turnkey contractors for DDUGJY :-

- i. Various decisions taken during earlier meetings (copy uploaded on DHBVN webportal against DDUGJY scheme) shall have to be followed by all the stake holders of DDUGJY and IPDS projects.
- ii. The rules and responsibility of all the stake holders were issued by this office, but till date the details of project monitoring committee i.e. XEN, SDO and JE names along with contact details has not been supplied by the nodal officer, the same are required to be supplied by concerned nodal officers.
- iii. It has been decided that the joint foot survey with GPS coordinates (jointly with Operation staff, representative of PMA and Turnkey contractor) be completed by all the turnkey contractors before 30.09.2017.
- iv. It was decided that the activity of installation of signboards be completed immediately and inauguration of scheme be competed through local MP / MLA as per instruction already conveyed.
- v. It was decided that detailed QAP along with FQP shall be finalized by both the PMAs immediately for quality execution of work in field as detail foot survey are near completion.
- vi. It was decided that fortnightly Review Meeting be called at the level of Nodal Officer.
- vii. Nodal officers were also directed to take necessary action for successful implementation of the DDUGJY projects. The general role and responsibility at each level has been prepared by the office of CE/PD&C, DHBVN, Hisar and the same has been uploaded on the Nigam's webportal along with other DDUGJY guidelines, the same be followed strictly.
- viii. Concerned SE/OPs shall finalize the land for the 33 kV sub-stations to be executed under IPDS and DDUGJY scheme within one week time so that tendering process for the same could be initiated.

- ix. Director/Projects intimated that various complaints regarding abnormal soil report / digging report for Civil Works have been received in his office. On the same, Director/Projects directed the Civil wing to submit the photography of each site in future along with the estimate. Also the site should be got counter checked by the other officials on case to case basis, if required.

All the turnkey contractors present in the meeting assured that their firms shall make all out efforts to complete the projects allotted to them within the scheduled completion time of project. The nodal officers of the projects also assured to personally monitor the projects as per scheme guidelines and Nigam's instructions.

The meeting ended with vote of thanks to the Chair.

  
Superintending Engineer/P&D,  
For CE/PD&C, DHBVN, Hisar

Endst No: Ch-57/DD-295

Dated: 04/10/2017

Copy of the above is forwarded to the following for information and further necessary action:-

1. CE/OP, DHBVN, Hisar for kind information & necessary action, please.
2. SE/OP Circle, Sirsa, Fatehabad, Hisar, Jind and Bhiwani for information and necessary action, please.
3. SE/Const., DHBVN, Hisar for kind information & necessary action, please.
4. FA&CAO/PD&C, DHBVN, Hisar for information, please. It is requested that as the work orders have been issued to the turnkey contractor, thus the matter may be taken with FA/HQ, DHBVN, Hisar / REC for getting the budget provision, please.
5. SE/Civil, DHBVN, Hisar for kind information and necessary action, please. It is requested to take immediate necessary action required for finalization of land of proposed 33 kV Sub-station in DDUGJY scheme.
6. M/s Rural Electrification Corporation, Bay No. 7-8, Sector 2, Panchkula, Haryana.
7. M/s Agarwal Traders, Nai Mandi, Behal, Bhiwani.
8. M/s Ridhi Sidhi Const. Company, Nandan Vatika, Surkhab Chowk, Hisar Road, Sirsa.
9. M/s Duhan Electric Works, Plot: 9-10 Shant Vihar, Behind Suncity Mall, Delhi Road, Hisar.
10. M/s WAPCOS Ltd., 217, GF, UE-II, Hisar for kind information, please. It is requested to monitor the projects activities in consultation with the respective nodal officer and turnkey contractor, please.

  
Superintending Engineer/P&D,  
For CE/PD&C, DHBVN, Hisar.

CC:

1. SPS to CMD, DHBVN, Hisar for kind information of worthy CMD, please.
2. PS to Director/Projects, DHBVN, Hisar for kind information of Director, please.
3. PS to Director/Operations, DHBVN, Hisar for kind information of Director, please.